

Forsyth County Finance Dept  
 4<sup>th</sup> Floor Attn: Beth Godwin  
 201 N Chestnut Street  
 Winston-Salem, NC 27101



Our office hours are 8:30 am – 4:30 pm,  
 Monday through Friday.

For general information call 336-703-2073

## RENTAL VEHICLE TAX RETURN

NAME:  
 NAME:  
 ADDRESS  
 ADDRESS

### INSTRUCTIONS FOR FILING RENTAL TAX RETURN

*(TO BE FILED AND PAID WITHIN 15 DAYS FROM THE CLOSE OF EACH MONTH)*

**PLEASE READ CAREFULLY INSTRUCTIONS PRINTED ON BACK FOR COMPLETING THIS FORM**

- Line 1: Gross Retail Receipts – Enter the total amount of receipts for the applicable vehicles for the month, excluding all taxes.
- Line 2: County Gross Receipts Tax – Multiply Line 1 by a rate of 1½ %.
- Line 3: Piedmont Authority for Regional Transportation (PART) – Multiply Line 1 by a rate of 5%.
- Line 4: Inside City Limits – List city and multiply Line 1 by a rate of 1½ %.
- Line 5: Total Rental Vehicle Tax Due – Add Lines 2, 3 and 4.
- Line 6a: Late filing penalty - Enter any late filing penalty here. If the report is filed after the due date, add penalty of 5% of the Tax Due shown on Line 5 for each month, or fraction thereof, that the report is delinquent. The maximum penalty for late filing is 25% of the tax due. The minimum penalty is \$5.00.
- Line 6b: Late payment penalty – Enter any late payment penalty here. If the Tax Due is not paid by due date, an additional penalty of 10% of the Tax Due is to be added. The minimum late payment penalty is \$5.00.
- Line 6c: Late payment interest – Enter any interest payment here. If the Tax Due is not paid by the due date, interest at the rate of ¾% per month is to be added.
- Line 7: Total Due – Add lines 5, 6a, 6b, 6c.
- Line 8: Additional Balance Owing or (Credit) Due – If you have received a notice from our office during the month indicating you have a balance or credit on your account, enter that figure on this line.
- Line 9: Total Remitted – Add lines 7 and 8 if Line 8 is a balance due. Subtract Line 8 from Line 7 if Line 8 is a credit. This is your Total Tax Due. Make your check or money order payable for this amount.

Complete below, detach and return bottom portion along with payment.

Rental Vehicle Gross Receipts Tax Return  
 Make Payable to: FORSYTH COUNTY  
 MAIL TO:

Forsyth County Finance Dept  
 4<sup>th</sup> Floor Attn: Beth Godwin  
 201 N Chestnut Street  
 Winston Salem, NC 27101

Owner/Business:

Location:

Mailing Address:

Report for calendar month:
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Acct#:
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**SALES**

1. Gross Retail Receipts of Applicable Vehicles (Excluding Taxes)	
2. NC County Gross Receipts Tax. (Multiply Line 1 by 1 ½ %)	<b>TAX DUE</b>
3. PART (Piedmont Authority for Regional Transportation) Tax ( Multiply Line 1 by 5%)	
4. If inside a City – List city and multiply Line 1 by 1 ½ %	
5. Total Rental Vehicle Tax Due (Add lines 2, 3 & 4)	
6a. Add penalty if filed after due date (see instructions)	
6b. Add penalty if paid after due date (see instructions)	
6c. Add interest if paid after due date (see instructions)	
7. Total Due (Add lines 5, 6a, 6b, 6c)	
8. Additional balance owing or (credit) due.	
9. Total Remitted	

**CERTIFICATION:** This is to certify that this report is to the best of my knowledge and belief, a true and complete report for the month indicated.

Date \_\_\_\_\_ Signature \_\_\_\_\_